



RECRUITMENT PACK

DRESSER (FREELANCE/FIXED TERM)

OCTOBER 2025



WHO ARE WE?

beacon
arts centre

We are the Beacon, a contemporary theatre and arts venue in the heart of Inverclyde... and a whole lot more besides.

Beacon Arts Centre is a vibrant hub for the arts in Inverclyde, presenting outstanding performances and delivering a respected community engagement programme. The Beacon has established a strong reputation for its home-produced pantomimes, creative recovery initiatives, and youth theatre. We are now poised to grow a community of donors who share our commitment to culture, creativity, and inclusive access.



Beacon Arts Centre

Custom House Quay, Greenock PA15 1HJ

T. 01475723723 E. info@beaconartscentre.co.uk

www.beaconartscentre.co.uk



WE ARE THE BEACON ARTS CENTRE... AND A WHOLE LOT MORE



OUR PROGRAMME

At Beacon Arts Centre we host a year-long programme of theatre, comedy, music, dance and musical theatre. Captivating creative activity doesn't stop there, we also have intimate performances for younger children and their families, and a range of festivals, exhibitions, classes, workshops and events.

OUR PRESENCE

Beacon Arts Centre is managed by the charity, Greenock Arts Guild Limited, and our diverse funding base is underpinned by core grants from Inverclyde Council and Creative Scotland. We firmly believe that Inverclyde is one of Scotland's most attractive places to live and work and it also has the benefit of well-developed transport links to Glasgow and the rest of Scotland. We are proud to be part of this vibrant community and to make a key contribution to the local economy as an employer. We play a vital role in supporting local tourism.

OUR VENUE

From our stunning location on the banks of the River Clyde, at the heart of Greenock's waterfront regeneration, our modern, purpose-built venue offers a 500-seat theatre and a 128-seat studio as well as a variety of spaces for exhibitions, meetings, rehearsals and development work. We also have superb facilities for eating, drinking and events.

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@thebeaconartsc



@thebeaconarts



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ABOUT THE ROLE

JOB PROFILE

To provide hands-on wardrobe support to ensure performers are dressed safely and on time. Sleeping Beauty is Beacon Arts Centre's Christmas pantomime with a cast of 7 principle, 4 ensemble, and a 3-piece band. It's a lively, music-heavy show with quick changes and multiple costume looks.

MAIN DUTIES

Laundry and costume Care

- Run daily laundry (washing, drying, stain treatment, pressing/steaming) per show schedules and fabric care labels
- Track garment rotations and drying times; maintain a tidy, well-ventilated laundry area
- Carry out minor repairs (buttons, hems, poppers, zips) and escalate larger fixes promptly

Show running and quick changes

- Prep dressing rooms, presets, and costume plots; lay out costumes and accessories
- Execute and support quick changes safely and efficiently; reset after each show

Rehearsals, tech & dress

- Attend technical/dress sessions from Tuesday 2 December onward
- Update and maintain costume tracks/plots and note any changes from the creative team
- Support notes calls and implement adjustments between shows

Health & Safety / Admin

- Follow Beacon Arts Centre's Health and Safety procedures (PAT test appliances, safe use of steamers/irons, manual handling)
- Keep wardrobe spaces orderly; manage consumables (detergent, lint rollers, sewing kit).

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PERSON SPECIFICATION

ESSENTIAL KNOWLEDGE, SKILLS AND EXPERIENCE

- Proven experience as a dresser/wardrobe assistant
- Confident with laundry, pressing/steaming, fabric care, and basic costume repairs
- Calm under pressure; excellent time management and communication skills
- Comfortable with quick changes, working in low light, and handling confidential performer needs
- Available for the dates listed

DESIRABLE

- Experience organising costume plots and quick-change tracks
- First aid and/or safeguarding awareness (PVG/DBS if a youth company is involved)

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Beacon Arts Centre

SUMMARY

JOB TITLE

Dresser (Freelance/Fixed Term)

REPORTS TO

Costume Supervisor / Stage Manager

CONTRACT

Freelance / Fixed Term

HOURS

Rehearsal and show calls will include evenings/weekends

SALARY

£662 per week

HOW TO APPLY

APPLY TO

Tessa Calder,
Finance & HR Manager
recruitment@beaconartscentre.co.uk

ATTACHMENTS REQUIRED

1. A letter of application
2. CV (two sides A4 max)
3. Name and contact details of two referees (referees will not be contacted prior to interview)
4. Equal Opportunities Monitoring Form (available at beaconartscentre.co.uk/work-with-us)

EMAIL SUBJECT HEADING

Dresser (Freelance / Fixed Term)

APPLICATION DEADLINE

Tuesday 28 October, 5pm

INTERVIEWS

Interview upon receipt of application

START DATE

Tuesday 2 December 2025

If you would like to have an informal confidential chat about the role in advance of submitting an application, please email Tessa Calder, Finance & HR Manager, at recruitment@beaconartscentre.co.uk

Should you have any access requirements or need any reasonable adjustments to be made in order to apply for this role, please contact recruitment@beaconartscentre.co.uk

The Beacon is committed to access, diversity and representation, and we actively encourage applicants from different backgrounds and with different experiences in order to develop and strengthen the organisation, evolve our programmes, and better reflect the communities we serve.

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